



# APPLICATION FOR TEMPORARY SIGN PERMIT

## CITY OF PLEASANT HILL

100 Gregory Lane  
Pleasant Hill, CA 94523  
Tele. (925) 671-5209  
Fax. (925) 682-9327

[www.pleasanthill.ca.gov](http://www.pleasanthill.ca.gov)

The City of Pleasant Hill allows signs for promotional events four times annually for up to 30 days each time on any legally licensed business property for the purpose of promotional sales which use banners and/or special signs to identify the event. The permit only pertains to the sign for the event. This event must be pertinent to the business operation as a part of a sales program.

### I. GENERAL DATA

- A. Business Name \_\_\_\_\_  
B. Assessor's Parcel Number(s) \_\_\_\_\_  
C. Address of Property \_\_\_\_\_  
D. Sign Dimensions \_\_\_\_\_  
E. Sign Text & Graphics \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
F. Dates Displayed \_\_\_\_\_  
G. Location Displayed \_\_\_\_\_

**NOTE:** All banners must be backed by a permanent, flat surface. Square footage of temporary signs may not exceed 100% of the area otherwise allowed for permanent signing. No phone numbers are allowed on banner.

### II. AUTHORIZATION

In signing this application, I, as owner and/or as applicant, represent to have full legal capacity to, and hereby do authorize the filing of the application. If this application has not been signed by the property owner, attached is separate documentation of full legal authority to file this application. I agree to be bound by the conditions of approval of this application, subject only to the right to object at the hearing or during the appeal period. I further certify that the information and exhibits submitted are true and correct.

#### A. Property Owner or Property Manager:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_

#### B. Applicant other than Property Owner:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_

### III. CITY

Temporary Sign Permit Approved:

Date \_\_\_\_\_

Planning Division \_\_\_\_\_

- |      |   |  |                                      |
|------|---|--|--------------------------------------|
| C.C. | <input type="checkbox"/> Applicant        | <input type="checkbox"/> Business License  | <input type="checkbox"/> Engineering |
|      | <input type="checkbox"/> Code Enforcement | <input type="checkbox"/> Police Department | <input type="checkbox"/> Other _____ |